

**Kalihi Kai Elementary School Community Council Meeting
626 McNeill Street
Honolulu, HI 96817**

**Thursday, May 17, 2018
2:30-3:30 p.m.
Kalihi Kai School Library**

MEETING MINUTES

1) Call to Order

a. Meeting was called to order by Damon at 2:30 p.m.

2) Attendees

a. Damon Stanford (Chair/Community), Oly Ballesteros (Vice-Chair/Parent), Jonathan Farinas (Secretary), Laura Vines (Principal), Marc Kawahara (Vice-Principal), Shelley Fujii (Teacher), Bradley De Castro (Parent Alternate), Jayne Kim (Community Alternate), Lynne Luga (Classified)

Guest: Helen De Castro

3) Approval of 4/24/18 Meeting Minutes

- Approved on 4/30/18 by e-mail from all SCC members.

4) Unfinished Business:

TOPIC	DISCUSSION NOTES
Update on Election for Classified Representative: Principal recommendations and appointment for alternate representative (due to vacancy)	<ul style="list-style-type: none">• Lynne Luga has volunteered to fill the classified alternate representative term until the end of December 2018. Principal Vines will provide the Council recommendations and appointment for the vacant position in January 2019.

5) New Business:

TOPIC	DISCUSSION NOTES
Discuss and complete SCC Self-Assessment Survey (representatives prepared to share their results)	<ul style="list-style-type: none">• Gathered all role groups' survey results to be compiled and submitted through the SCC website by Mr. Farinas. The Self-Assessment results will be shared at the first SCC Meeting of the '18-'19 SY as a guide to how we should conduct our SCC Meetings and monitoring the implementation of the Academic and Financial Plan.
Discuss and complete Principal Survey (Administration will be excused during this portion of the meeting)	<ul style="list-style-type: none">• Gathered all role groups' evaluations and comments which will be compiled and signed by Mr. Stanford for submittal to the Complex Area Superintendent.

6) Council Member Reports

a. Principal Report: Mrs. Vines shared the revised 3-Year Academic & Financial Plan for the 2017-2020 School Years.

- The focus for the next school year is to purchase a science curriculum to help improve science test scores.
- We need 1.5 years' growth in one academic year to close the achievement gap.
- We also need to improve on student attendance due to a 14% increase in absenteeism.
- Noticed gains in iReady Math (1 year growth) and Reading (1.5 year growth).
- Will continue Turnaround Arts and Leader in Me.

7) Evaluation of Meeting

a. Good Points: Mr. Stanford able to attend the meeting via conference call.

b. Things to Improve: None

8) Adjournment

a. Next meeting: Monday, August 13, 2018 at 2:30 p.m. in the Library.

b. Agenda

- 1) Introduction of SCC Members. All representatives and their alternates are required to attend the first SCC Meeting of the 2018-2019 School Year.
- 2) Nominations and Election of SCC Officers for the 2018-2019 School Year.
- 3) Review SCC Self-Assessments taken in 2017-2018 School Year (Goal: Move from 'NS' or a low score up to a '4')
- 4) Review SCC By-Laws
- 5) Review SCC Handbook IV (2017 Edition)

c. Meeting adjourned: 3:20 p.m.

Meeting Minutes respectfully submitted by Jonathan Farinas, SCC Secretary